

# **CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE, GORAKHPUR**

*Affiliated to D.D.U University, Gorakhpur  
(NAAC Accredited and ISO 9001:2015, 14001:2015 Certified )*



**Academic and Administrative Audit Report**

**2022-23**

## Audit Committee

Chandrakanti Ramawati Devi Arya Mahila P.G. College, Gorakhpur constituted a four members committee to conduct an Academic & Administrative Audit of the College. The Audit Committee is comprised of the following members.



1	Prof. Pratibha Khanna	Former Head & Dean, Faculty of Education DDU Gorakhpur University Gorakhpur	Chairperson
2	Dr. Ashwini Kumar Mishra	Regional Higher Education Officer Gorakhpur Zone	Member
3	Dr. Amar Nath Tiwari	Asst. Professor Department of Commerce Mahant Avidyanath Govt, Degree College, Jungle Kaudia, Gorakhpur	Member
4	Dr. Pawan Kumar Pandey	Asst. Professor Department of Computer Application D.V.N. P.G. College, Gorakhpur	Member

The Academic & Administrative Audit of the College conducted on 30 April 2023. The purpose of the audit is to provide the opportunity for a regular strategic overview of the entire Institution's related to Teaching, Learning and administrative activities.

In preparation of the visit the departments of the college completed and submitted the audit proforma prepared and distributed by IQAC and AAA committee in the college. A self-assessment audit report prepared and presented by the IQAC in front of the AAA committee.

The Audit team visits the various departments, laboratories, Computer Lab, ICT facilities, Library and other facilities of the college. Audit committee interacts with the faculty members, students, administrative and supporting staffs of the departments.

AAA report based on the information/data gathered from the self assessment report and the interactions with the different components of the institution. The Audit Committee has made a sincere endeavor to put forward certain views, observations, commendations and recommendations

in the body of this report with expectations that these recommendations implemented will best serve the interest of the College as intended.



## Brief Profile of the College

<b>Name &amp; Address of Conducting Society</b>	<b>: Chandrakanti Ramawati Devi Arya Mahila P.G. College, Gorakhpur</b>
<b>Year of Establishment</b>	<b>: 1990</b>
<b>Name of Principal</b>	<b>: Dr. Suman Singh</b>
<b>Nature of the College</b>	<b>: Affiliating College ( Womens' college)</b>
<b>Affiliating University</b>	<b>: D.D.U. Gorakhpur University, Gorakhpur</b>
<b>Types of College</b>	<b>: Self-financing</b>
<b>Status of Accreditation</b>	<b>: NAAC Accredited (Grade ' C ' )</b>
<b>Location of College</b>	<b>: Urban</b>



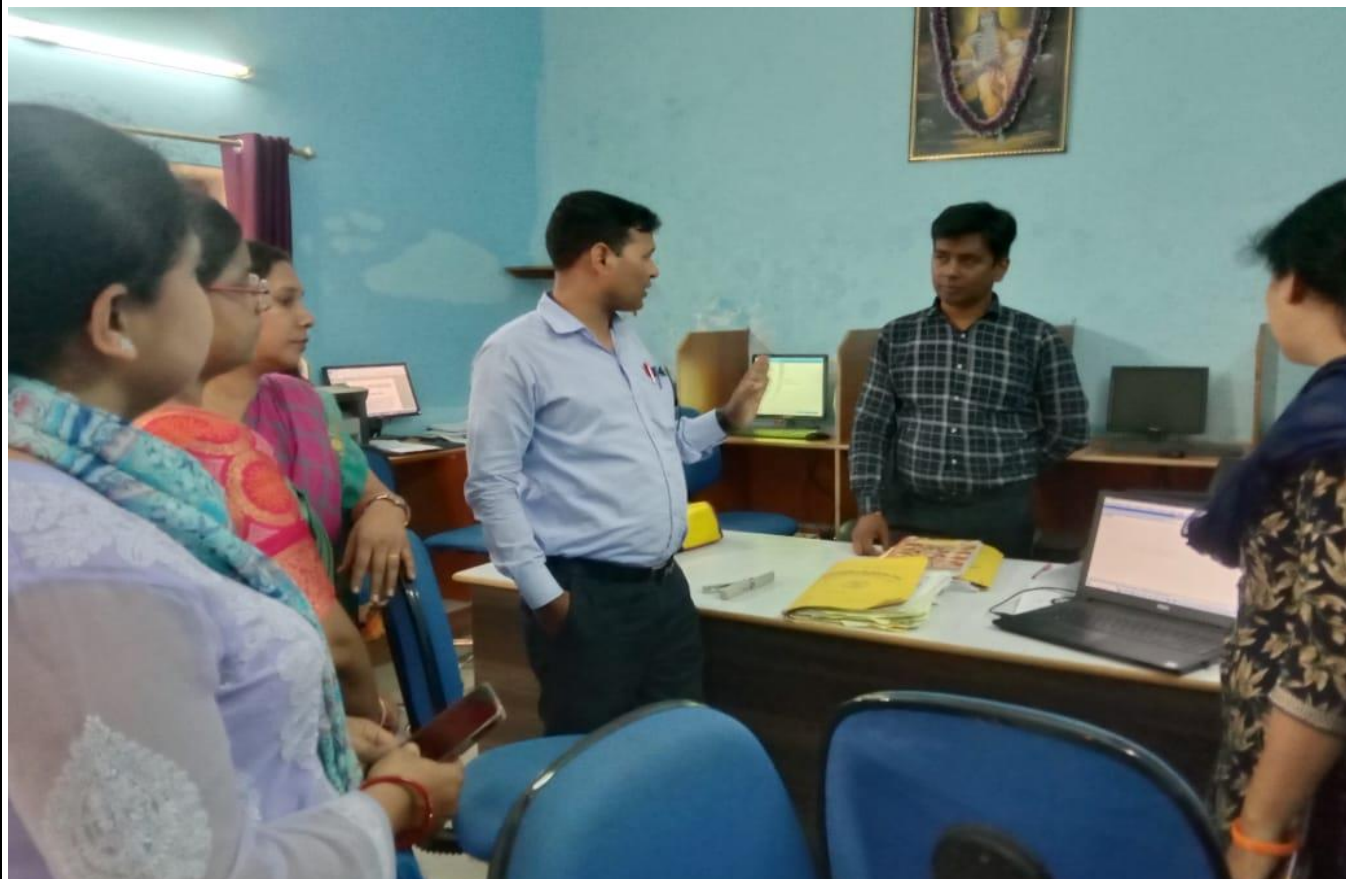
**Details of programs offered by the college (Session 2022-23):**

Facul ty	Name of Programs	Program Level	Duration	Sanctioned Strength (at entry level)	No. of Students Admitted (in First Semester)
Arts	B.A.	UG (CBCS)	3 Year (6 semester)	660	171
	M.A.	PG (CBCS)	2 Year (4 semester)	180	81
Scien ce	B.Sc. Home Science	UG (CBCS)	3 Year (6 semester)	40	06
Education	B.Ed.	UG (CBCS)	2 Year (4 semester)	110	108
	M. Ed	PG (CBCS)	2 Year (4 semester)	55	50
Commerce	B.Com.	UG (CBCS)	3 Year (6 semester)	180	26



### Details of Departments:

Faculty	Name of Departments	Level UG/PG	No. of Post Sanctioned	No. of Faculties Working	No. of Faculties with Ph.D.
Arts	1. Hindi	UG	1	1	1
	2. English	UG	1	1	0
	3. Political Science	UG	1	1	1
	4. Ancient History	UG	1	1	1
	5. Home Science	UG	2	2	1
	6. Sociology	UG	1	1	0
	7. Education	UG	1	1	1
	8. Computer 9. Application	UG	2	2	0
	10. Fine Art	UG	1	1	1
	11. Music	UG	1	2	1
	12. Sanskrit	UG	1	1	0
	Science	B.Sc. H.Sc.	UG	3	3
Commerce	B.Com	UG	3	3	1
Arts	1- Political Science	PG	3	2	1
	2- Home Science	PG	3	3	2
	3- Visual Art	PG	3	2	2
	4-Education	PG	3	2	1
Education	B.Ed.	UG	16	16	6
	M.Ed.	PG	10	8	2
<b>Total</b>			<b>57</b>	<b>53</b>	<b>23</b>



## INFRASTRUCTURE INFORMATION:

Sr. No	Criteria
<b>Class rooms:</b>	
1.	Adequate well-furnished class rooms as per University/Apex body norms <ul style="list-style-type: none"> <li>• Required No. : 25</li> <li>• Available No. : 21</li> <li>• Class Rooms with ICT facilities :17</li> <li>• Seminar Hall : 01</li> </ul>
<b>Laboratories:</b>	
1.	No. and Size of Laboratories as per University Norms/Apex body <ul style="list-style-type: none"> <li>• Required No. : 08</li> <li>• Available No. : 08</li> </ul>
2.	Laboratory equipments available as per University /Apex body norms (Yes/No ) : <b>YES</b>
<b>Hostel : 01 for Girls (100 Intake)</b>	
<b>Library:</b>	
1.	No. Books in the central library : 17714

	A) Reference Books: :1368 B) Text Books: : 16328 C) Periodicals: : 09 D) Journals: : 18 E) Survey Book: : 08 F) Encyclopedia: : 154 G) Rare Book : 43 H) Atlas : 01 No. of books in departmental library : 1796
2.	Library is automated Fully automated /Partially automated : Fully Automated
3.	Reading Rooms Available A) For Students : YES B) For Faculty : YES
4.	Digital Library Facilities: A) No. of Computers : 07 B) Internet Connection : Y E S C) No. of E-journals : 01 D) Inlibnet (N-list+Soul) : YES
5.	Book Bank Facilities : Y E S
6.	Budget allocated for purchase of books and journals during the year in Rs. :
<b>Sports Facilities :</b>	
1.	Playground : YES
2.	Outdoor Game : YES
3.	Indoor Games : YES



## ICT Facilities

1.	Computers : <ul style="list-style-type: none"><li>• <b>ICT Lab:</b> This lab is equipped with projectors, Wi-Fi, and CCTV with voice recording, providing a modern setup for practical sessions in information technology and related fields.</li><li>• <b>Computer Lab:</b> Similarly equipped as the ICT lab, this facility supports computer-based learning and hands-on training in various software applications.</li></ul>
2.	Smart class : <ul style="list-style-type: none"><li>• <b>Smart Class:</b> A dedicated smart room is equipped with a projector, Wi-Fi, and CCTV with voice recording, offering an advanced learning environment for interactive and technology-driven education.</li></ul>

## Others :

1.	Seminar Halls : <ul style="list-style-type: none"><li>• <b>R.R Memorial Hall &amp; General Seminar Hall:</b> Both halls are fully equipped with projectors, Wi-Fi, and CCTV with voice recording, making them ideal for hosting seminars, workshops, and conferences.</li></ul>
2.	Others : <ul style="list-style-type: none"><li>• <b>Home Science Lab:</b> Equipped with projectors, Wi-Fi, and CCTV with voice recording, this lab allows students to engage in practical home science activities with the support of modern technology.</li><li>• <b>Fine Art Lab:</b> A specialized lab with a projector, Wi-Fi, and CCTV with voice recording to facilitate the study and creation of fine art.</li><li>• <b>Music Lab:</b> This lab is monitored by CCTV with voice recording, ensuring that the sessions are recorded for reference and quality enhancement.</li><li>• <b>Science Lab:</b> Provides CCTV surveillance to ensure safety and proper monitoring during experiments.</li><li>• <b>Psychological and Textile Labs:</b> Both labs are equipped with CCTV, ensuring security and the ability to review experimental processes.</li><li>• <b>Library Reading Room:</b> Equipped with CCTV, voice recorders, and computers, the reading room provides a quiet and well-resourced space for individual study and research.</li></ul>

## Observations of Team:

Observations of audit team based on the criterion of the NAAC covering all academic and administration activities of the college are mentioned below:

### Commendations:

1. Curriculum of all programs offered by the college is based on CBCS system. POs, PSOs and COs are included in the syllabus.



2. Courses having focused on employability and skill development have been incorporated.
3. Various Value added courses was conducted; Basic Computer course, Communication Skill, Sand Art, Terracotta Jewelries making, Food Preservation, portrait making and Painting by the various departments of the college.
4. Academic calendar, time table Action Plan and lesson plan prepared by all the departments and faculty members.
5. Teacher student ratio of the college is 21:1 (**very good**).
6. Remedial classes mentoring are done by the faculty members for all students.



7. The teaching learning pedagogy involves experiential learning such as projects, assignments, group discussions, seminars, field visits & educational tours by all the departments..
8. ICT enabled teaching pedagogy is followed by all the departments.
9. Students of the college are participating in National, State, Regional and University level sports cultural and curricular events.
10. Several workshops, Seminars, Guest lectures, Group discussions, Quiz competitions, Speech competitions, Debates, Essay writing, Rangoli/ Mehendi competitions Food fare competition and Exhibitions have been organized by the college in the assessment year



11. Several MoUs signed by the college with different Institutions/Organizations.
12. Alumni Association offered by the college is recognized by the Society Act.
13. The faculty members of the college are attending professional development program, seminars and workshops regularly.



14. Most of departments having departmental library.
15. The effort of IQAC and Placement cell for student's placements are commendable.
16. The facility given to the students like common room, canteen, and Sport facilities are adequate and good.
17. The Steps taken by the Department of Fine art to motivate students for painting is also commendable.
18. Department of Fine Art , Computer Application, Political Science, History ,Home Science and Education conducted the educational tour and industrial visit.
19. Sensitization programs on cross cutting issues like gender equality, Environmental awareness, Human Values and professional Ethics was organized by the Political Science, Sociology ,Hindi, Sanskrit, Home Science, History and Education department.
20. The performance of the students of Music Department during the visit was excellent.

21. The Efforts of Department of Education, Home Science, Political Science in the field of research and publication are commendable.

21. Feedbacks were obtained on curriculum, teaching learning evaluation process from various stakeholders and analysed by the Feedback committee and recommendations were incorporated in strategic planning.

### **Recommendations:**

1. Prepare the syllabus of all the certificate courses conducted by the Department of Home science , Music Computer Science, Political Science, Education , Ancient History and keep safe the digital copy of the certificate issued to the students on completion of the course.
2. Before running any certificate courses, it is necessary to have a circular/notification.
3. After conducting any course or certificate course, feedback must be taken from the students related to it.
4. All the plans related to institutions should be mentioned in the academic calendar.
5. From safety point of view, gas pipeline should be installed in the home science laboratory and commercial gas connection is also necessary.
6. A suggestion is proposed to establish an incubation center in the Home Science Department.
7. There is a need to start certificate courses in the education department.
8. It is necessary to conduct educational activities through ICT classes.
9. There is a need to work on MoUs with other educational institutions.
10. There is a need to start a student E-magazine which will also be uploaded on the college website every month.
11. Activate SOUL software access in computer laboratory.
12. The Computer Science Department should conduct academic and administrative training programs for teaching and non-teaching staff.
13. There is a need to develop software related to political survey by the Department of Political Science.
14. It is necessary to keep the digital copy of the certificate issued to the students of all the certificate courses conducted by Department of Political Science.
15. There is a need to improve the time table prepared by the Commerce Department keeping in mind the CBCS system prescribed by NEP.
16. There is a need to work better on PO, CO and PSO by the Commerce Department.
17. There is a need to run the educational activities smoothly through the MoU signed by the Commerce Department.
18. There is a need to enrich the academic activities of the History Department through Archaeological Science.
19. The History Department has proposed suggestions to conduct educational activities through Power Point presentation.
20. Language Lab is required to establish in Department of English.
21. There is needed to start Certificate courses in Department of English.
22. The Fine arts department is required to display photographs of all national heroes.
23. There is a need to start a digital e-magazine related to art and craft by the Fine Arts Department.
24. There is a need for the Fine Arts Department to increase its cooperation for the up-liftment of the institution.
25. All the paintings displayed on the walls require captions so that anyone can get the necessary information related to the paintings.
26. Department of Fine Art is required to start short term courses on painting.
27. There is also a need to conduct certificate courses on instrumental subjects by the Music department.
28. There is a need to run induction programs for students under the leadership of the library.

29. There is a need to conduct courses on the topic "How to use e-Library" by the library.
30. Teachers of all departments should prepare e-content and upload it on Uttar Pradesh Digital Library and other necessary MOOC platforms.
31. There is a need to add Table Tennis game in the institution to the list of indoor games while promoting the game.
32. Installation of MIS system is required to upgrade the activities related to E-Governance.
33. Online resources by the faculty to be developed.
34. Communication Skill and personality development training should be provided to the students to secure jobs and to pass competitive exams

### Gratitude:

The Committee members feel honored and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation during the audit.

### Signature of Academic and Administrative Audit Committee Members



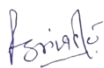
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(Dr. Amar Nath Tiwari)



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(Dr. Ashwini kumar Mishra)  
क्षेत्रीय उच्च शिक्षा अधिकारी  
गोरखपुर

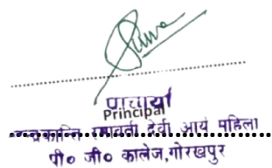


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(Prof. Pratibha Khanna)



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Dr. Rekha Srivastava



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Principal  
पारसवती  
राष्ट्रीय महिला  
प्रौद्योगिकी संशोधन केंद्र, गोरखपुर  
पी.जी. कॉलेज, गोरखपुर

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Principal

